

Meeting Minutes
Hot Springs Travel & Tourism
July 17, 2018

1. **CALL TO ORDER** – Meeting was called to order at 1:02 by Secretary Kevin Skates in the absence of both President and Vice President. Those present at the meeting were Skates, Bre Mead, Troy Dorman, Carl Leyba, and Tourism Director Amanda Moeller. Absent from the meeting were Angie Guyon, Bob Spain, and Matt Hughes. Also in attendance were guests Mark Dykes (Independent Record) and Phil Scheel (Chamber of Commerce).
2. **APPROVAL OF AGENDA** – Bre moved to approve the agenda as presented. Troy seconded the motion. With no further discussion, motion passed.
3. **APPROVAL OF JUNE 19, 2018 MINUTES** – Troy moved to approve the minutes as written. Carl seconded the motion. With no further discussion, motion passed.
4. **FINANCIAL REPORT** – No action taken.
5. **OLD BUSINESS**
 - a. Amendment to Bylaws to define “travel and tourism industry” for future Board appointments – Carl moved to table the issue until the Fall. Bre seconded the motion. With no further discussion the motion passed.
6. **NEW BUSINESS**
 - a. Pinnacle Bank signature cards – Bre moved to update the signature cards for Pinnacle bank accounts *****6565 and *****6443 to include Board members Brianna Mead, Angela Guyon, Kevin Skates, Mathew Hughes, Robert Spain, Troy Dorman, Carl Leyba, and Tourism Director Amanda Moeller; and remove Richard (Rick) Tudor, Cynthia (Cindy) Ellison, and Sandy Newsome. Troy seconded the motion. With no further discussion, motion passed unanimously.
7. **DIRECTOR REPORT**
 - a. Meeting with WOT/Edelman – Amanda met with Tia Troy from Wyoming Office of Tourism and three staff members from Edelman, the current marketing agent for WOT. It was a wonderful opportunity to discuss our local goals and how we could tie into the state marketing plan. Amanda expressed gratitude that the company was touring the state to get a better feel for their client’s diversity.
 - b. Other
8. **OPEN FLOOR DISCUSSION**
9. **NEXT MEETING DATE** – August 21, 2018 (Primary Election Day – different venue) – Kevin offered the State Park Headquarters.
10. **ADJOURNMENT** – 1:19 pm

Kevin Skates, Secretary

Date Approved