

Meeting Minutes
Hot Springs Travel & Tourism
June 19, 2018

1. **CALL TO ORDER** – President Angie Guyon called the meeting to order at 1:06 pm. Those in attendance were Board members Guyon, Bob Spain, Carl Leyba, Troy Dorman, Phillip Scheel, and Tourism Director Amanda Moeller. Absent from the meeting were Kevin Skates and Bre Mead. Mark Dykes (Independent Record) was also present.
2. **APPROVAL OF AGENDA** – Carl moved to approve the agenda as presented. Phillip seconded the motion. With no further discussion the motion passed.
3. **APPROVAL OF MAY 15, 2018 MINUTES & JUNE 7, 2018 MINUTES** – Carl moved to approve the minutes of the May 15 and June 7 meetings as written. Troy seconded the motion. With no further discussion the motion passed.
4. **END OF YEAR FINANCIAL REPORT** – Carl moved to approve the financial report with the presented budget line item adjustments. Bob seconded the motion. With no further discussion the motion passed.
5. **OLD BUSINESS**
 - a. Chamber of Commerce contract FY 2018/2019 – Carl moved to approve the FY 2018/2019 contract with the Chamber as presented with three (3) payments of \$1,000 upon receipt of monthly invoice from the Chamber. Phillip seconded the motion. Discussion commenced regarding wording in the contract. Motion passed.
6. **NEW BUSINESS**
 - a. Amendment to Bylaws to define “travel and tourism industry” for future Board appointments – Tabled. Angie requested that all Board members research and develop a list of what they define as “travel & tourism” industries, as each member may have a different idea. These will be presented at the next meeting.
 - b. Strategic Planning/Goal Setting – Amanda asked the Board to start thinking about a retreat or work session to develop goals, both short and long term per the recommendations of Young Strategies. The Board agreed that it is important but will need to be pushed until the fall due to busy summer schedules. Carl asked that Amanda put together a bullet point sheet for the session such as budget, measured goals, etc. Phillip noted that while the process can be lengthy, it will be worth the effort to have a strategic plan.
 - c. Election of Vice President of Board – Phillip moved to elect Bob Spain Vice President. Carl seconded the motion. With no further discussion, and Bob’s consent, the motion passed.
7. **DIRECTOR REPORT**
 - a. State Budget sent- no issues.
 - b. HST&T Budget Hearing set for July 17th at 12:30pm at the Museum.
 - c. Updated Projected FY 2018/2019 Budget
 - d. Other – Amanda passed out tickets for the Thermopolis Cowboy Rendezvous PRCA Rodeo that were part of the Board’s sponsorship of the event.

8. OPEN FLOOR DISCUSSION – Angie reported that the Wyoming Office of Tourism Board was still talking about the time they spent in Thermopolis during the recent State Board meeting.
9. NEXT MEETING DATE – July 17, 2018
10. ADJOURNMENT – 1:53 pm