

Minutes
Hot Springs Travel & Tourism
April 18, 2017

1. **CALL TO ORDER** – 1:00 pm by President, Kevin Skates. Those in attendance were Skates, Angie Guyon, Rick Tudor, Bre Mead, Carl Leyba, and Amanda Moeller. Guests in attendance were Phillip Scheel (Chamber of Commerce) and Mark Dykes (Independent Record).
2. **APPROVAL OF AGENDA** – Angie moved to approve the agenda with item 6c being moved up to be discussed immediately after the Financial Report for respect of a guest's schedule. Rick seconded the motion. With no further discussion, motion passed.
3. **APPROVAL OF FEBRUARY 21, 2017 MINUTES** (No March meeting) Rick moved to accept the minutes as written. Bre seconded the motion. With no further discussion, motion passed.
4. **FINANCIAL REPORT**
 - a. WOT stickers/Chamber – Amanda explained that the stickers were less than anticipated, so she and Meri Ann decided to order more to cover the expected need over two years. There has been an indication that the invoice will be due before the end of the current fiscal year. Carl moved to accept the financial report with the transfer of \$2,405 from line item 5705 to 5404 to cover any shortfall. Rick seconded the motion. With no further discussion, motion passed.
5. **HESSENTHALER BILLBOARD** – Phillip presented the Board with a brief history of the billboard and its ownership. Kent Hessenthaler owns the property, while the Chamber owns the actual billboard. The Chamber would like to amend the previous contract with HST&T from \$1250 per five years to \$1275 each year for the use of the billboard. They also require HST&T to be responsible for maintenance and repair, and use the Chamber's logo on all advertising on the billboard. The item has been tabled pending further discussion.
6. **EXECUTIVE SESSION** - At 1:19 pm Angie moved to enter into Executive Session to discuss the FY 2018 Budget. Rick seconded the motion. All guests were dismissed until the session ended. At 2:16 pm Angie moved to exit executive session and resume the regular business meeting. Bre seconded the motion.
7. **OLD BUSINESS**
 - a. FY 2018 Preliminary Draft approval – Angie moved to adopt the FY 2018 Draft Budget pending further amendments and changes. Bre seconded the motion. With no further discussion, motion passed. Carl abstained from the vote.

- b. Bylaw adoption – Angie moved to adopt the final draft of the HST&T Bylaws. Rick seconded the motion. With no further discussion, motion passed.

8. NEW BUSINESS

- a. Board vacancies – Amanda reported that there were two Board vacancies (Thermopolis and East Thermopolis) that were due to be filled in May.

9. DIRECTOR REPORT

- a. Dr. Laurie Nichols April 11, 2017 7:15-9:00 AM – Fall of 2018 will be the opening of the new Tourism and Natural Resources degree program.
- b. Hospitality workshop – Ginny Garner May 31st
- c. Tour App Report – Large number of downloads from Japan
- d. Eclipse ads – Amanda has agreed to do the advertising for the Eclipse on behalf of the committee.

10. OPEN FLOOR DISCUSSION

- a. Wyoming Dinosaur Center Ground Breaking – April 22nd at 11:00 am

11. NEXT MEETING DATE – May 16, 2017

12. MEETING ADJOURNED – 2:37 pm